

NY MUNKEGÅRD – HOUSE RULES in English

Adopted 17 June 2021

1. Our House Rules should be daily exercised in respect and tolerance so that our property is a nice place to live.
2. Always check "Retningslinjer for ombygning i Ny Munkegård" before you make changes indoors or outdoors.
3. **Waste.** On the property each individual household sorts its waste according to the guidelines by Gentofte Municipality and delivers this in the common containers according to current signage and instructions. Securely closed waste bags must be used where this is instructed/required, e.g. by residual- and food waste. Do not place any waste next to the waste containers. Bulky waste, in accordance with Gentofte Municipality's guidelines, is placed at the location indicated by the board the evening before collection.
4. **Drying clothes.** Drying clothes on terraces and balconies can only be done using a drying rack at maximum 1 meter in height.
5. **Balconies.** It is not allowed to shake carpets or other from the balconies and it is not allowed to throw food into the garden or common areas.
6. **Antennas.** It is not allowed to place a dish or other antennas on the property without the Board's prior authorization. Such permission may be granted only if an owner wants a channel that is not technically possible to receive through the association's existing facilities. The Board has in this case the right to assign the location of the antenna / dish.
7. **Common Areas.** Are maintained by the association. Trees and shrubs should not be pruned or removed unless it is approved by the Board. In the garden, please clean up after yourselves, inter alia, eliminate waste and put furniture and toys in place. Only in the sandbox, it is allowed to dig. Ballgames must take place without inconvenience to the residents on the ground floor and other circulating in the area. Planting within the hedge may not be higher than the lower edge of the first floor balcony.
8. **Grill.** It is allowed to use a small electric or gas grill on balconies and terraces. At least 5 meters from the building it is allowed to use other types of grills i.e. disposable grills or grill with grilling charcoal - this means that the use must take place on the outside of the hedges on the common area/common terraces. All grills must be constantly supervised and not placed or used dangerously close to flammable surfaces or objects. The grill must be turned off or put out immediately after use. When grilling the greatest possible consideration for others must be shown. It is not allowed to store empty or filled gas cylinders in the basement.
9. **Bicycles.** May not be parked in the stairways. Bicycles that are not in use for longer periods must be kept in the bicycle basement or in own basement room. The bicycle room in floorplan towards Vangedevej is reserved for bicycles that are used daily. Bicycling at the pavement is forbidden due to the pedestrians.
10. **Rent of the Assembly room:** Check "Retningslinjer vedrørende leje af fælleslokale".
11. **Basement.** Personal belongings must be stored in the basement room belonging to the individual flat. Do not place old or scrapped effects in basement corridors. Please pay attention to the signs at the walls.
12. **Domestic animals.** It is allowed to have either 1 dog or 1 cat. Before buying a dog, an authorisation for the specific breed must be obtained at the Board. The dog must not be of a breed known to have particularly aggressive qualities - so-called muscle or fighting dog - or be of a mixture in which such a race is included. The Board has full authority in deciding this. No pets may be a nuisance to other residents in a noisy behaviour. Dogs must be kept on a short leash and may only attend the dedicated dog toilet in the forest fence south. Droppings should be removed.
13. **Staircases.** The notice board in the hallway can be used for information of general interest. As a principal rule they have to be removed after 8 days. Because of the cleaning, the staircases must be kept tidy just as doormats and carpets should not be shaken at the staircase. Outer doors should always be kept closed and locked.
14. **Parking.** Because of the access for emergency vehicles and the trucks for refuse collection it is not allowed to park along the yellow marking, as well as outside the pavement sections at the parking lot. Play and ball games are banned in the parking lot.
15. **Noise.** Drills and other noisy tools may be used only on weekdays from 8.00 - 19.00, and on weekends and public holidays only from 10.00 - 18.00. Due consideration must be shown to neighbours when playing music. Loud music may not be played with open doors and windows. Washing machines and tumble dryers may only be used in the period 7.00 - 21.00.
16. Any damage to common property should be reported to the associations telephone (between 9-16) or by e-mail: hush@nymunkegaard.dk. The board can optionally be contacted by e-mail: bestyrelsen@nymunkegaard.dk

In case of ambiguity between the English and Danish versions of the house rules, the Danish version applies.